



**Interstate Conference Center • Bloomington, Illinois  
January 27-29, 2012**

**PLEASE PRINT**

Name of Company \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_

E-mail \_\_\_\_\_ Website \_\_\_\_\_

Items to be exhibited \_\_\_\_\_

Space Requirements (see booth layout enclosed) \_\_\_\_\_

**BOOTHS**

All Booths are 10 X 10 piped and draped with ID sign *ELECTRICITY IS INCLUDED*

Corner Booth _____	@\$305.00 ea	\$ _____
Standard Booth _____	@ \$255.00 ea	\$ _____
# Of Additional Booths _____	@ \$220.00 ea	\$ _____
# Of Non Profit Booths _____	@ \$110.00 ea	\$ _____
1st Choice of booth numbers _____		
2nd Choice of booth numbers _____		
3rd Choice of booth numbers _____		
4th Choice of booth numbers _____		
Additional Exhibitor Badges _____	@ \$5.00 each	\$ _____
<b>Total Amount Enclosed</b>		<b>\$ _____</b>

Remarks \_\_\_\_\_

Chairs and Tables are available from Peoria Flag & Decorating Co. (309-685-8989)  
Please send completed contract and total amount to:  
**Illinois Fish & Feather Expo, 1719 Gregory Street, Normal, Illinois 61761**  
No booth shall be reserved until the appropriate fee is paid. Each booth space will be issued up to four (4) exhibitor passes. Additional exhibitor badges are available for \$5.00 each. Please attach a printed list of names.

Cancellation Procedures:	Prior to 90 days of the event	Full refund
	Prior to 60 days of the event	75% refund
	Prior to 30 days of the event	50% refund
	Less than 30 days of the event	No refund

**Sponsorship Opportunity**

**Keeper Sponsorship - \$500.00**

- 1/4 page ad in our program
- Sponsorship Recognition on our website
- Website Link
- Six (6) Passes to the event
- Distribution of printed materials to exhibitors (Furnished by Sponsor)

By my signature below, I hereby agree to all the terms of this contract and certify that I have read and agreed to the guidelines set forth herein. If you have any questions please call Larry Andris at 309-452-9646 Or E-Mail llandris@aol.com

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

By my signature above, I hereby agree to all the terms of this contract and certify that I have read and agreed to the guidelines set forth herein.

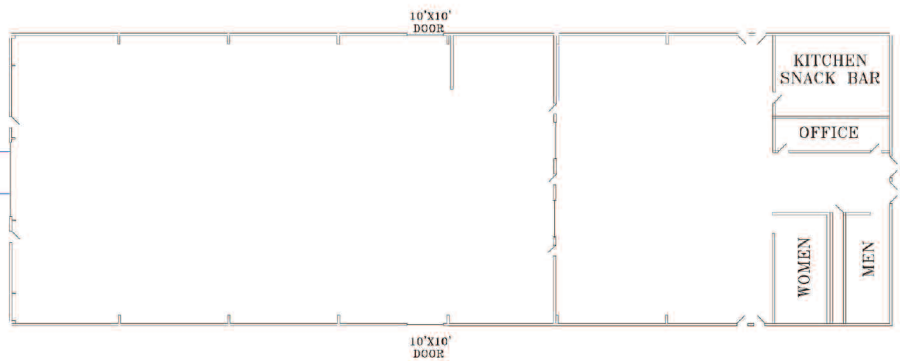
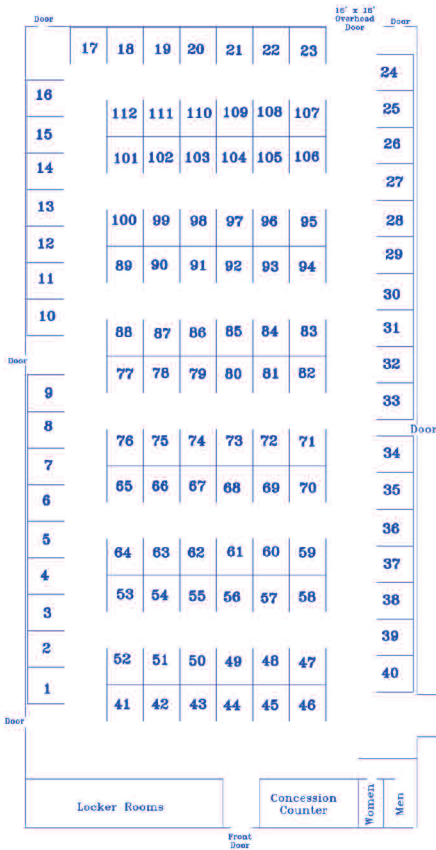
# Contract Provisions

We would like to welcome you to the Illinois Fish & Feather Expo. Thank you for participating in our show. We will assist you in any way we can.

Exhibitor passes as promised in the contract, will be distributed at check-in. Please write your name on your pass or the name of the person that will be assisting you on their pass. These passes must be carried on your person at all times during to show. Security will be checking periodically at the exhibitor entrances for verification.

1. Check-in and set-up for Bulk Exhibitors will start at 9:00 am on Thursday morning January 27th. We would like to have all boats in the building by 3:00 pm.
2. Check-in for booth exhibitors will start at 9:00 am Thursday the 27th. If you desire to arrive on Friday please let us know. Keep in mind that the show opens at 12:00 noon on Friday. All set up must be completed no later than 11:00 am Friday. We will provide someone until 5:00 on Thursday and 8:00 to 11:00 on Friday to assist you in carrying your equipment to your booth location if needed. Please let us know if you will need this assistance.
3. The Interstate Conference Center is a non-smoking environment. Please respect their rules. Smoking will be permitted at the north exhibitor entrance doors. Please do not use the side doors during the show hours.
4. We ask that all exhibitors use only the east doors for entrance and exit. We will have our staff checking the side doors throughout the show to make sure they are secure at all times. Fire code requires these doors to be secured.
5. Parking for exhibitors while the show is in progress will be in the back and east side of the building. PLEASE DO NOT PARK IN THE FRONT PARKING LOT, this is for your customers.
6. Illinois Fish & Feather Expo will provide security people on the premises Friday & Saturday nights. We suggest you do not leave cash boxes, credit machines and other valuable items overnight. The Interstate Conference Center and McAnd Promotions LLC do not accept responsibility for lost or stolen articles.
7. Electricity will be furnished by the McAnd Promotions. Let us know which booth you are assigned and they will turn on the electricity to that location. There will not be a fee for this service. Please bring a drop cord with you. It should be at least 50 foot long.
8. McAnd Promotions LLC and The Interstate Conference Center have no responsibility for accidents or injuries incurred while participating in the show. Exhibitor takes full responsibility for all their material while on the premises. Defacing of the building will result in a charge for repairs. If you want banners to be placed on the walls The Interstate Center personnel will hang them for you at a charge.
9. Exhibitor entrances will be opened one hour before the show opens. Please have your exhibitor passes with you at all times. People not working your booth will be required to purchase a ticket each day. We do have additional exhibitor passes available at \$5.00 each.
10. We have provided an exhibitor lounge for your convenience. Coffee will be provided for you and your staff on Thursday and until 1:00 pm, on Friday, Saturday and Sunday mornings until 10:30.
11. Please have an attendant in your booth at all times. If you need relief at your booth please let one of our staff know and we will provide temporary assistance for you.
12. Tear down is to start no sooner than 3:00 pm on Sunday. Violation of this provision may jeopardize your participation in next years show. If you plan to leave your display overnight Sunday, please let us know, we will have to make those arrangements with the Interstate Conference Center. You will have to have everything removed by 12:00 noon on Monday.
13. The show hours the 2011 Expo will be: Friday 12 noon thru 7:00 pm, Saturday 9:00 am thru 7:00 pm and Sunday 10:00 am thru 4:00 pm.
14. Special rates at motels. To be announced on the website. Please, you will have to let them know that you are an exhibitor in the show to get these rates.

If you have any questions about the contract provisions or anything that is not covered in this document please feel free to call us at 309-452-9646 or email us at llandris@aol.com

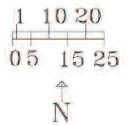


INTERSTATE CENTER  
HOCKEY BUILDING

112  
10' X 10'  
BOOTHS

INTERSTATE CENTER  
MINI EXPO BUILDING

CLEAR CEILING  
HEIGHT 12' 6"



SERVICE REQUEST FORM

INTERSTATE CENTER, INC.  
 2301 WEST MARKET STREET  
 BLOOMINGTON, IL 61704  
 309-829-3976 – www.interstatecenter.com  
 Fax: 309-829-8129

All services are available on a first come, first served basis. Some quantities are limited.

PRICING WILL BE DOUBLE THE DAILY RATE ON ALL SERVICE REQUEST FORMS IF NOT RETURNED/RECEIVED BY THE INTERSTATE CENTER OFFICE 1-WEEK PRIOR TO EVENT DATE

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Company: \_\_\_\_\_ Contact: \_\_\_\_\_  
 Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Booth #: \_\_\_\_\_

Electrical Services: Price per EVENT NAME OF EVENT: 2008 ILLINOIS FISH & FEATHER EXPO

<p>QTY _____ Service / Price</p> <p>_____ 20 amp / 110 volt \$35.00                  Single phase                  (One circuit – one plug)</p> <p>_____ 30 amp / 110 volt \$45.00 PLUS *                  Single phase                  (One circuit – one plug)</p> <p>_____ 50 amp / 110 volt \$60.00 PLUS *                  Single phase                  (One circuit – one phase)</p> <p>_____ 30 AMP / 208 volt \$75.00 PLUS *                  Single phase                  (One circuit – one plug)</p> <p>_____ 20 amp / 240 volt \$75.00 PLUS *                  Single Phase                  (One circuit – one plug)</p> <p>_____ 50 amp / 208 volt \$100.00 PLUS *                  Single phase                  (One circuit – one plug)</p> <p>_____ 100 amp / 208 volt \$150.00 PLUS *                  Single phase                  (One circuit – one phase)</p> <p>_____ 50 amp / 208 volt \$150.00 PLUS *                  Three phase</p> <p>_____ 60 amp / 208 volt \$150.00 PLUS *                  Three phase</p> <p>_____ 60 amp / 220 volt \$150.00 PLUS *                  Single phase or Three phase</p>	<p>****Note: EXHIBITOR WILL NEED TO PROVIDE OWN EXTENSION CORD(s).</p> <p>High Speed Internet: Call for quote on service needs                  # of Connections: _____</p> <p>Phone Service: Call for quote on service needs                  # of Phones: _____</p> <p>Water: .05 cents per gallon</p> <p>Other Services Available: Price per event.</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Qty.</th> <th style="text-align: left;"># of Days</th> <th style="text-align: left;">Item</th> <th style="text-align: left;">Price</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> <td>Easel / Flip Chart</td> <td>\$ 15.00</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Dry Erase Board</td> <td>\$ 25.00</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Overhead Projector</td> <td>\$ 30.00</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Slide Screen</td> <td>\$ 35.00</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>TV / VCR</td> <td>\$ 50.00</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Projector</td> <td>\$ 125.00</td> </tr> </tbody> </table> <p><u>*PLUS TIME AND MATERIAL COST FOR ELECTRICIAN</u>                  Time and one half after 3:30 P.M., Monday thru Friday or anytime on Saturday.                  Double time on Sundays.</p> <p>Make Checks payable to: <u>INTERSTATE CENTER</u></p> <p>Check Amount: _____ Check #: _____</p> <p>MasterCard (Circle One) Visa</p> <p># _____ Exp. Date: _____</p>	Qty.	# of Days	Item	Price	_____	_____	Easel / Flip Chart	\$ 15.00	_____	_____	Dry Erase Board	\$ 25.00	_____	_____	Overhead Projector	\$ 30.00	_____	_____	Slide Screen	\$ 35.00	_____	_____	TV / VCR	\$ 50.00	_____	_____	Projector	\$ 125.00
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